



ସରକାରୀ ସ୍ୱୟଂଶାସିତ ମହାବିଦ୍ୟାଳୟ, ରାଉରକେଲା
GOVT. AUTONOMOUS COLLEGE, ROURKELA

CODE OF PROFESSIONAL ETHICS AND CONDUCT

Core Values of the College

- Mutual trust, team work, promotion of social capital, easy sharing of knowledge, skills and resources to create a vibrant society.
- We appreciate, respect and promote the perspectives, rights and dignity of each individual.
- We follow 3-D (Duty-Discipline-Devotion)

Code of Conduct for Teaching Staff

- Every faculty member should work within the institutional policies and practices so as to satisfy the vision and mission of the college.
- Code of Conduct for teaching is mainly governed by the Sambalpur University and Department of Higher Education, Govt. of Odisha Acts, Statutes, Ordinances and Service Rules.
- All faculty members should prepare a lesson/teaching plan, well in advance before commencement of the classes.
- During the period of service, all members of the teaching staff shall employ themselves honestly and efficiently under the Principalship of the Head of the Institution.
- No member of the staff shall engage in any political activity within the college campus.
- All the members of the teaching staff must be punctual for classes and should adhere to the timings scheduled for other activities and events.
- All members of staff, both teaching and non-teaching must sign their attendance regularly in the Biometric register which is to be maintained by the head of the institution.
- The duties assigned to teachers consist of lectures/ practicals/ tutorials in the allocated workload of the individual teacher. In addition, they have to undertake responsibilities of conducting evaluation and invigilation, administrative work, providing counsel to students and participating in extra-curricular activities and institutional support activities as required.
- The working hours of the teaching staff shall be according to the prescribed time table and any other additional duty assigned to them.
- Mentor-Mentees System must be followed by every teacher and the teachers should take proper care of their group of students by guiding, motivating, counseling and monitoring them.
- Every faculty member shall deal impartially with students regardless of their religion, caste, economic, social and physical identity.
- No faculty members shall act in any manner that violates the decorum or morality within the campus.
- Refrain from undertaking any other employment and commitment including private tuitions and coaching classes which are likely to interfere with their professional responsibilities;

Principal

Govt. Autonomous College



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- Take leave as per rules with prior intimation, keeping in view their particular responsibility for completion of academic schedule.
- Seek to make professional growth continuous through study and research;
- Express free and frank opinion by participation at professional meetings, seminars, conferences etc. towards the contribution of knowledge
- Respect the right and dignity of the student in expressing his/her opinion;
- Deal justly and impartially with students regardless of their religion, caste, political, economic, social and physical characteristics
- Encourage students to improve their attainments, develop their personalities and at the same time contribute to community welfare;
- Inculcate among students, scientific outlook and respect for physical labour and ideals of democracy, patriotism and peace.
- Refrain from inciting students against other students, colleagues or administration.
- All Staff members must refrain from any form of unlawful discrimination relating to gender/sexuality/age/marital status in their behaviour towards their colleagues, teaching staff and students.
- All members of the staff shall refrain from verbal, non-verbal and/or physical misconduct of a sexual nature in their interactions with students, other college staff, and visitors at the college. The college has a zero-tolerance policy towards sexual harassment.

Code of Conduct for Non-Teaching/Administrative Staff

- Code of Conduct for non-teaching staff is mainly governed by Sambalpur university and Department of Higher Education, Government of Odisha Acts, Statutes, Ordinances and Service Rules.
- The normal working period for those in the category of non-teaching staff shall be from 10.30AM to 5.30 PM. with one-hour lunch break on all working days.
- All Staff members should display the highest possible standards of professional behaviour. They should be punctual and disciplined towards their work.
- Every Staff member shall maintain the appropriate levels of confidentiality with respect to student and staff records and other sensitive matters.
- All Staff members must refrain from any form of unlawful discrimination relating to gender/sexuality/age/marital status in their behaviour towards their colleagues, teaching staff and students.
- All members of the staff shall refrain from verbal, non-verbal and/or physical misconduct of a sexual nature in their interactions with students, other college staff, and visitors at the college. The college has a zero-tolerance policy towards sexual harassment.

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Code of Conduct for Students

- Students are expected to adhere to the timetable for attending lectures/tutorials/practicals and other extra-curricular activities.
- The college rules require a student to have a minimum of 75% of the total lectures, tutorials and practicals delivered separately, failing which the student will not be permitted to sit for the semester Examination.
- All Sports students playing at any level (state, national or international) must have minimum required attendance as per University rules.
- Students getting admission on ECA/Sports Quota will not be granted exemption in attendance except under special circumstances.
- Students attendance in the following College Functions is mandatory: Foundress' Day Celebrations, Annual Cultural Festival, Sports Day, NCC Day for NCC Students, NSS Day for NSS Students, the Annual Function and other College events.
- Students are expected to obtain clearance from the College before the semester examination on the basis of their attendance record and participation in the activities of the college.
- Students not attending classes for more than four consecutive weeks must inform the Principal/Teacher In charge in writing or else their names shall be struck off the rolls of the College.
- Application for leave is to be made in advance and submitted to the principal/Head of the concern Department. In case of illness, application for leave along with a medical certificate (Issued by a Registered Medical Practitioner) signed by a parent and counter signed by concerned teachers should be submitted within "one week" of re-joining the college.
- Students must carry their Identity card inside the campus.
- Students must help to keep the campus neat and clean.
- Use of Mobile phones during the lectures is strictly prohibited. Any violation of this will lead disciplinary action.
- Students are expected to read notices/circulars displayed on the notice board.
- Spitting, smoking and throwing bits of paper in the premises should be avoided.
- Students should not misuse or make unauthorized use of the college premises or items of property on the campus.
- Students should not indulge in any kind of ragging or activities leading to harassment of any kind towards fellow student.



Principal
Govt. Autonomous College
ROURKELA



OFFICE OF THE PRINCIPAL
GOVERNMENT AUTONOMOUS COLLEGE, ROURKELA.769004

Email. principalgacr@gmail.com

Phone No. 0661.2664586

No. 3450 /GACR

Dt. 09.10.2023

The Extracurricular and Co-curricular assignments as detailed below for the session 2023-24 are as follows. The officers concerned are requested to take over the new assignments forthwith. The senior most in-charge of each portfolio is requested to submit the proposed line(s) of action in respect of their assignment(s).

Not in the order of seniority

SL. No.	Extra Curricular Activity	Name of the Officer(s)/ Faculties
1	Secretary, Staff Council	Sri P.K. Sethy, Asst. Prof. in Statistics
2	College Advisory Board	01 Sri P.K. Sethy, Asst. Prof. in Statistics
		02 Sri A.K. Patel, Asst. Prof. in Mathematics
		03 Dr. (Smt.) Sasmita Samal, Asst. Prof. in Chemistry
		04 Mrs. M.E.K. Nag, Asst. Prof. in Economics
		05 Mrs. L.M. Barla, Asst. Prof. in Education
		06 Mrs. Basanti Kujur, Asst. Prof. in History
		07 Dr. D.K. Singh, Asst. Prof. in Zoology
		08 Sri C.P. Ranjan, Asst. Prof. in Political Science
		09 Sri P.K. Toppo, Asst. Prof. in English
		10 Sri D.K. Mahanta, Asst. Prof. in Commerce
3	Administrative Bursar	Sri P.K. Sethy, Asst. Prof. in Statistics
	Associate Administrative Bursar	Sri Mayadhar Barik, Asst. Prof. in Commerce
4	Accounts Bursar	01 Sri Dhireen Kumar Mahanta, Asst. Prof. in Commerce
5	Academic Bursar	Dr. D.K. Singh, Asst. Prof. in Zoology
	Associate Academic Bursar	01 Dr. S. Mohapatra, Asst. Prof. in Physics
6	Establishment Officer	Sri P. Xess, Asst. Prof. in English
7	Controller of Examinations	Mrs. Basanti Kujur, Asst. Prof. in History
	Deputy Controller of Examinations	01 Dr. D.K. Singh, Asst. Prof. in Zoology
		02 Sri C.P. Ranjan, Asst. Prof. in Political Science
		03 Sri S. Giri, Asst. Prof. in English
8	Mid Semester Examinations	
	OIC	01 Dr. (Mrs.) Lichita Patro, Asst. Prof. in Botany
	Associate	02 Sri S. Giri, Asst. Prof. in English
9	Examination Committee	01 Principal (Chairman)
		02 Controller of Examinations (Secretary)
		03 Deputy Controller of Examinations (Member)
		04 Administrative Bursar
		05 Academic Bursar
		06 Account Bursar
		07 Asst. Co-ordinator Self Finance (Member)
		08 Prof. In charge of College Examinations (Member)
		09 HOD of Physics, Zoology, Economics, Commerce, Odia, Statistics, Geology, Geography, Library & Information Science, Home Science, Anthropology & Sanskrit (Member)
10	Private & Outside Examination	OIC Sri C.P. Ranjan, Asst. Prof. in Political Science Dr. D.K. Singh, Asst. Prof. in Zoology

11	Admission Committee			
	Chairman	01	Principal	
	Member	02	Admission In-charge (HSS, UG & PG)	
		03	Sri Alok Kumar Patel, Asst. Prof. in Mathematics (Nodal Officer)	
		04	Dr. (Mrs.) Sasmita Samal, Asst. Prof. in Chemistry	
		05	All Bursars of (HSS, UG & PG)	
06	Establishment OIC			
12	Admission In-Charge (PG)		Mrs. L.M. Barla, Asst. Prof. in Education	
13	Admission In-Charge (UG)		Mrs. Basanti Kujur, Asst. Prof. in History	
14	Authority & Officers (RTI)			
	Public Authority	Principal, Government Autonomous College, Rourkela		
	First Appellate Authority	Dr. (Smt.) Sasmita Samal, Asst. Prof. in Chemistry		
	Public Information Officer	Sri Surat Giri, Asst. Prof. in English		
	Assistant PIO	Dr. Sushama Modi, Asst. Prof. in Odia		
15	Students Union			
	Advisor		Sri A.K. Patel, Asst. Prof. in Mathematics	
	Associate Advisor	01	Dr. A.K. Jaiswal, Asst. Prof. in Computer Science	
		02	Dr.(Mrs.) S.S. Mishra, Asst. Prof. in Chemistry	
		03	Sri P. Xess, Asst. Prof. in English	
		04	Dr. Sushama Modi, Asst. Prof. in Odia	
05		Mrs. Manisha Nayak, Asst. Prof. in Botany		
06	Mrs. Anita Jain, Junior Lecturer in English			
16	Academic Audit			
	Coordinator		Sri Mayadhar Barik, Asst. Prof. in Commerce	
	Members	01	Dr. Deepak Kumar Singh, Asst. Prof. in Zoology	
		02	Sri C.P. Ranjan, Asst. Prof. in Political Science	
03		Dr. Ranjana Rani Das, Asst. Prof. in Physics		
04	Sri A.K. Hota, Junior Lecturer in Economics			
17	Athletic Association			
	Vice President	Sri S. S. Prusty, Asst. Prof. in Zoology		
	Associate	01	Mrs. Rameswari Bhoi, Asst. Prof. in Political Science	
		02	Dr. Niranjana Sahu, Asst. Prof. in Physics	
		03	Dr. Ranjeeta Oram, Asst. Prof. in History	
		04	Sri M.M. Barik, Asst. Prof. in Chemistry	
05		Mrs. Rajni Kisan, Junior Lecturer in Odia		
06	Sri J.K. Samantray, Faculty in Computer Science			
18	University Grants Commission (UGC)			
	Co-ordinator	Dr. (Mrs.) Sasmita Samal, Asst. Prof. in Chemistry		
	Members	Sri C.P. Ranjan, IQAC Co-ordinator		
		Sri A.K. Jaiswal, Asst. Prof. in Computer Science		
		Dr. Deepak Kumar Singh, Asst. Prof. in Zoology		
		Dr. P.K. Swain, Asst. Prof. in Chemistry		
		Dr. B. Parija, Asst. Prof. in Physics		
		Ms. U. Sethi, Asst. Prof. in Commerce		
Sri P. Xess, Asst. Prof. in English				
Sri A.K. Hota, Junior Lecturer in Economics				
19	Rashtriya Uchattara Sikshya Abhiyan (RUSA)			
	Co-ordinator		Dr. D.K. Singh, Asst. Prof. in Zoology	

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20	NAAC & Internal Quality Assurance Cell (IQAC)		
	Chairperson		Principal, Government Autonomous College, Rourkela
	Co-ordinator		Sri C.P. Ranjan, Asst. Prof. in Political Science
	Associate Co-ordinator		Dr. Abeg Kumar Jaiswal, Asst Prof. in Computer Science
	Members	01	Dr. Subhajyoti Mohapatra, Asst Prof. in Physics
		02	Sri Pradeep Toppo, Asst. Prof. in English
03		Sri Sameer Saurava Prusty, Asst Prof. in Zoology	
04		Sri D.K. Mahanta, Asst. Prof. in Commerce	
05		Mrs. L.P. Minz, Junior Lecturer in Botany	
21	Equal Opportunity Cell		
	OIC		Dr. (Smt.) Sasmita Samal, Asst. Prof. in Chemistry
	Members	01	Ms. Santosini Patra, Asst. Prof. in Physics
		02	Mrs. Rajni Kisan, Junior Lecturer in Odia
		03	Mrs. Ranjita Badaik, Junior Lecturer in Political Science
		04	Mrs. Antima Kar, Faculty in Computer Science
05		Sri Rajesh Banchhor, LASK Zoology	
22	Research Committee		
	OIC		Dr. P.K. Swain, Asst. Prof. in Chemistry
	Members	01	Dr. (Smt.) Lichita Patro, Asst. Prof. in Botany
		02	Dr. Ranjana Rani Das, Asst. Prof. in Physics
		03	Dr. Prashanta Kumar Maharana, Junior Lecturer in Odia
		04	Dr. Ranjeeta Oram, Asst. Prof. in History
05		Dr. B. Parija, Asst. Prof. in Physics	
23	Day Scholar Association (DSA)		
	Vice President		Mrs. M.E.K. Nag, Asst. Prof. in Economics
	Associate Vice President	01	Dr. Sonia, Asst. Prof. in Chemistry
02		Dr. P.D. Mohanty, Faculty in Computer Science	
24	Girl's Common Room		
	Vice President		Mrs. R.R. Paul, Asst. Prof. in Philosophy
	Associate Vice President	01	Ms. P. Sonali Mousumi, Junior Lecturer in English
		02	Ms. U. Sethi, Asst. Prof. in Commerce
03		Mrs. Antima Kar, Faculty in Computer Science	
25	Boy's Common Room		
	Vice President		Sri M.M. Barik, Asst. Prof. in Chemistry
	Associate Vice President	01	Dr. Rudra Narayan Padhan, Asst. Prof. in Mathematics
02		Sri Astwik Barik, Faculty in Computer Science	
26	Arts Society		
	Vice President		Mrs. L.M. Barla, Asst. Prof. in Education
	Associate Vice President	01	Mrs. R.R. Paul, Asst. Prof. in Philosophy
02		Sri Subnath Sa, Asst. Prof. in Odia	
27	Science Society		
	Vice President		Dr. (Mrs.) Annapurna Mohanta, Asst. Prof. in Physics
	Associate Vice president	01	Dr. P.K. Swain, Asst. Prof. in Chemistry
		02	Ms. Binita Tirkey, Asst. Prof. in Chemistry
03		Dr. Satyabrata Satapathy, Asst. Prof. in Physics	
28	Commerce Society		
	Vice President		Sri Mayadhar Barik, Asst. Prof. in Commerce
	Associate Vice President	01	Ms. U. Sethi, Asst. Prof. in Commerce
		02	Ms. Santosini Patra, Asst. Prof. in Physics
		03	Mrs. Anita Jain, Junior Lecturer in English
04		Mrs. Rajni Kisan, Junior Lecturer in Odia	

29	Discipline Committee	
	Members	01 Principal, GACR (Chairperson)
		02 Administrative Bursar (Member)
		03 Academic Bursar (Member)
		04 Account Bursar (Member)
		05 Superintendent of All the Hostel
		06 Dr. (Mrs.) Sasmita Samal, Asst. Prof. in Chemistry
		07 Mrs. M.E.K. Nag, Asst. Prof. in Economics
		08 Mrs. R.R. Paul, Asst. Prof. in Philosophy
		09 Mrs. Rameswari Bhoi, Asst. Prof. in Political Science
30	College Development Committee	
	Members	01 Principal, GACR (Chairperson)
		02 Administrative Bursar, Member Secretary
		03 Advisor Students Union
		04 Account Bursar
		05 Academic Bursar
		06 Coordinator NAAC
		07 Prof. I/c, UGC
		08 Co-ordinator, IQAC
		09 Controller of Examinations
		10 Superintendent, All the Hostels
		11 Mrs. M.E.K. Nag, Asst. Prof. in Economics
		12 Sri S.S. Prusty, Asst. Prof. in Zoology
13 Dr. P.K. Swain, Asst. Prof. in Chemistry		
31	Purchase Committee	
	Members	01 Principal, GACR (Chairperson)
		02 Administrative Bursar, Ex-Officio Member
		03 Account Bursar, Ex-Officio Member
		04 Academic Bursar, Ex-Officio Member
		05 Controller of Examinations
		06 Sri Mayadhar Barik, Asst. Prof. in Commerce
		07 Ms. U. Sethi, Asst. Prof. in Commerce
08 Prof. I/c Internal Exam		
32	Local Purchase Committee	
	Members	01 Administrative Bursar
		02 Accounts Bursar
		03 Academic Bursar
		04 Coordinator, IQAC
05 Prof. I/c Internal Exam		
33	Stock, Store & AMC	OIC Sri Dhireen Kumar Mahanta, Asst. Prof. in Commerce Mrs. Mamata Baxla, Asst. Prof. in Zoology Ms. Usharani Sethi, Asst. Prof. in Commerce Sri J. K. Samantray, Faculty in Computer Science
34	Finance Committee	
		01 Principal, GACR (Chairperson)
		02 Accounts Bursar
		03 Academic Bursar
		04 Comptroller of Finance, SU Burla
		05 Sri A.K. Patel, Asst. Prof. in Mathematics
		06 Mrs. Basanti Kujur, Asst. Prof. in History
07 Sri Mayadhar Barik, Asst. Prof. in Commerce		
35	Internal Auditors	
	Co-ordinator	Accounts Bursar (UG & PG)
	Member	01 Sri M. M. Barik, Asst. Prof. in Chemistry
		02 Mrs. M.E.K. Nag, Asst. Prof. in Economics
		03 Sri A.K. Patel, Asst. Prof. in Mathematics
04 Sri S.S. Prusty, Asst. Prof. in Zoology		
05 Dr. Niranjan Sahu, Asst. Prof. in Physics		

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36	Auction (Damaged and Unused Items)	01	Superintendent of All the Hostels
		02	Sri P.K. Sethy, Asst. Prof. in Statistics
		03	Sri A.K. Patel, Asst. Prof. in Mathematics
		04	Sri Satyabrata Satapathy, Asst. Prof. in Physics
37	Building Committee		
	Co-ordinator		Sri Ajay Kumar Behera, Asst. Prof. in Mathematics
	Members	01	Sri M.T. Tudu, Asst. Prof. in Psychology
		02	Mrs. Namita Swain, Junior Lecturer in Hindi
		03	Mrs. Ranjita Badaik, Junior Lecturer in Political Science
04		Sri Tarani Meher, Asst. Prof. in Mathematics	
38	Residential, Canteen & Quarter Allotment Committee		
	Members	01	Administrative Bursar (HSS, UG & PG)
		02	Academic Bursar (HSS, UG & PG)
		03	Accounts Bursar (HSS, UG & PG)
		04	Establishment Officer (HSS, UG & PG)
		05	Warden of Hostels
		06	Superintendent & Asst. Superintendent of all the Hostels
39	Placement & Career Counselling		
	Co-ordinator		Dr. Abeg Jaiswal, Asst. Prof. in Computer Science
	Members	01	Sri Dhireen Kumar Mahanta, Asst. Prof. in Commerce
		02	Sri Surat Giri, Asst. Prof. in English
		03	Mrs. Rameswari Bhoi, Asst. Prof. in Political Science
04		Mrs. Manisha Nayak, Asst Prof. in Botany	
40	Media & Publicity		
	Members	01	Sri Pradeep Toppo, Asst. Prof. in English
		02	Sri Prashanta Kumar Maharana, Junior Lecturer in Odia
		03	Mrs. Rajni Kisan, Junior Lecturer in Odia
		04	Mrs. Anita Jain, Junior Lecturer in English
		05	Sri. Mahendra Mishra, Guest Faculty of Journalism & Mass Communication
41	College Time Table		
	OIC	01	Sri A.K. Behera, Asst. Prof. in Mathematics
		02	Mrs. L.P. Minz, Junior Lecturer in Botany
		03	Dr. P.D. Mohanty, Faculty in Computer Science
42	College Library Committee		
	Chairperson		Principal
	Members	01	Dr. (Mrs.) Sasmita Samal, Asst. Prof. in Chemistry (Vice-Chairperson)
		02	Academic Bursar
		03	HOD (Odia/ Pol. Sc/ Eng/ Math/ Zool/ Comm)
		04	Prof. I/c, UGC
		05	Dr. S. Mohapatra, Asst. Prof. in Physics
		06	Sri A. K. Minz, Asst. Prof. in Physics
		07	Dr. Rudra Narayan Padhan, Asst. Prof. in Mathematics
		08	Dr. Ranjeeta Oram, Asst. Prof. in History
09	Librarian		
43	Editorial Board, College Magazine		
	Chief Editor		Principal, GACR
	Associate Editor	01	HOD, Odia
		02	HOD, Hindi
		03	HOD, English
		04	IQAC Coordinator
		05	Sri Pradeep Xess, Asst. Prof. in English
		06	Sri Subnath Sa, Asst. Prof. in Odia
07	Dr. P.K. Maharana, Junior Lecturer in Odia		

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44	College Calendar		
	Chief Editor		Principal, GACR
	Associate Editor	01	All Bursars (HSS, UG & PG)
		02	Co-ordinator, IQAC
03		Controller of Examinations	
45	Anti ragging Cell		
	Chairman		Principal
	Members	01	Administrative Bursar, Member Secretary
		02	Academic Bursar
		03	Superintendent & Asst. Superintendent, BH-1
		04	Superintendent & Asst. Superintendent, BH-2
		05	Superintendent & Asst. Superintendent, LH-1
		06	Superintendent & Asst. Superintendent, LH-2
07		Superintendent & Asst. Superintendent, LH-3	
46	Grievance Cell		Principal, Chairman
	Members	01	Administrative Bursar, Member Secretary
		02	Advisor Student's Union
		03	Controller of the Examinations
		04	Academic Bursar
		05	Coordinator & Asso. Coordinator IQAC
		06	Superintendent Boys Hostel-I
		07	Superintendent Girls Hostel-III
47	Alumni Association		Sri Pradeep Xess, Asst. Prof. in English
	Members	01	Sri Pradeep Toppo, Asst. Prof. in English
		02	Dr. Ranjeeta Oram, Asst. Prof. in History
		03	Sri Saniram Kerketta, Junior Lecturer in Sociology
		04	Mrs. L.P. Minz, Junior Lecturer in Botany
48	MO COLLEGE, Convener & Co-ordinator		Sri S.S. Prusty, Asst. Prof. in Zoology
	Members	01	Dr. Deepak Kumar Singh, Asst. Prof. in Zoology
		02	Sri Pradeep Xess, Asst. Prof. in English
		03	Sri Pradeep Toppo, Asst. Prof. in English
		04	Mrs. Rameswari Bhoi, Asst. Prof. in Political Science
		05	Mrs. Gladys Beck, Asst. Prof. in Economics
49	Dramatic Society		
	Co-ordinator		Sri Surat Giri, Asst. Prof. in English
	Members	01	Dr. P.K. Swain, Asst. Prof. in Chemistry
		02	Mrs. Manisha Nayak, Asst. Prof. in Botany
		03	Ms. Santosini Patra, Asst. Prof. in Physics
		04	Dr. Sushama Modi, Asst. Prof. in Odia
05		Mrs. Namita Swain, Junior Lecturer in Hindi	
50	Warden of All the Hostels		Sri Sameer Saurava Prusty, Asst. Prof. in Zoology
51	Boys Hostel-I Superintendent		Sri Ajay Kumar Behera, Asst. Prof. in Mathematics
	Boys Hostel-I Deputy Superintendent		Sri Subnath Sa, Asst. Prof. in Odia

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52	Boys Hostel-II Superintendent		Sri Saniram Kerketta, Junior Lecturer in Sociology
53	Ladies Hostel-I Superintendent		Mrs. Chonhati Tirkey, Junior Lecturer in Education
	Ladies Hostel-I Deputy Superintendent		Sri A.K. Hota, Junior Lecturer in Economics
54	Ladies Hostel-II Superintendent		Mrs. Mamata Baxla, Asst. Prof. in Zoology
	Ladies Hostel-II Deputy Superintendent		Mrs. L.P. Minz, Junior Lecturer in Botany
55	Ladies Hostel-III Superintendent		Sri Pradeep Xess, Asst. Prof. in English
	Ladies Hostel-III Deputy Superintendent		Mrs. Anita Jain, Junior Lecturer in English
56	Proctorial System/ Mentor Mentees		
	Members	01	Sri C.P. Ranjan, Asst Prof. in Political Science
		02	Dr. Deepak Kumar Singh, Asst. Prof. in Zoology
		03	Mrs. Chonhati Tirkey, Junior Lecturer in Education
		04	Sri Dhireen Kumar Mahanta, Asst. Prof. in Commerce
57	Information Technology (IT)		
	OIC		Dr. Abeg Kumar Jaiswal, Asst. Prof. in Computer Science
58	Scholarships, Stipend, Others Aids		
		OIC	Mrs. M.E.K. Nag, Asst. Prof. in Economics
	Members	01	Mrs. Rameswari Bhoi, Asst. Prof. in Political Science
		02	Dr. Sonia, Asst. Prof. in Chemistry
		03	Dr. S.S. Mishra, Asst. Prof. in Chemistry
		04	Dr. (Mrs.) Annapurna Mahanta, Asst. Prof. in Physics
		05	Mrs. R.R. Paul, Asst. Prof. in Philosophy
		06	Mrs. Mamata Baxla, Asst. Prof. in Zoology
		07	Mrs. Anita Jain, Junior Lecturer in English
08		Mrs. Rajni Kisan, Junior Lecturer in Odia	
59	College Garden & Campus Cleaning		
	Members	01	Dr. (Mrs.) Lichita Patro, Asst. Prof. in Botany
		02	Dr. Sushama Modi, Asst. Prof. in Odia
		03	Dr. P.K. Swain, Asst. Prof. in Chemistry
		04	Dr. Deepak Kumar Singh, Asst. Prof. in Zoology
		05	Sri Pradeep Toppo, Asst. Prof. in English
		06	Mrs. Chonhati Tirkey, Junior Lecturer in Education
60	National Cadet Corps (NCC)		
	ANO		Capt. Meena Dash
61	Youth Red Cross		
	OIC		Dr. S.S. Mishra, Asst. Prof. in Chemistry
			Ms. Usharani Sethi, Asst. Prof. in Commerce
		Ms. P. Sonali Mousumi, Junior Lecturer in English	
62	National Service Scheme (NSS)		
	PO (UNIT)	I	Sri S.S. Prusty, Asst. Prof. in Zoology
		II	Mrs. Rameswari Bhoi, Asst. Prof. in Political Science
63	Repair of College Building, Furniture & Equipments (Electrical etc.)		
		OIC	Dr. (Mrs.) Sasmita Samal, Asst. Prof. in Chemistry
	Members	01	Sri Mayadhar Barik, Asst. Prof. in Commerce
		02	Dr. Abeg Kumar Jaiswal, Asst. Prof. in Computer Science
		03	Mrs. Rameswari Bhoi, Asst. Prof. in Political Science
04		Sri A.K. Behera, Asst. Prof. in Mathematics	



64	College Website		01	Dr. Abeg Kumar Jaiswal, Asst. Prof. in Computer Science
	Members		02	Sri J.K. Samantray, Faculty in Computer Science
			03	Dr. P.D. Mohanty, Faculty in Computer Science
65	Cycle Stand & Security			
	Members		01	Sri S.K. Bag, Asst. Prof. in Zoology
			02	Dr. Pankajini Behera, Asst. Prof. in Philosophy
		03	Dr. P.K. Maharana, Junior Lecturer in Odia	
66	AISHE			
	Nodal Officer			Sri C.P. Ranjan, Asst. Prof. in Political Science
67	Self Defense (Girls)			
	OIC		01	Dr. Sonia, Asst. Prof. in Chemistry
			02	Dr. S.S. Mishra, Asst. Prof. in Chemistry
			03	Dr. (Mrs.) Lichita Patro, Asst. Prof. in Botany
			04	Ms. Santosini Patra, Asst. Prof. in Physics
68	Gymnasium			
	Members		01	Sri Ajay Kumar Behera, Asst. Prof. in Mathematics
			02	Sri Pradeep Xess, Asst. Prof. in English
			03	Sri S.K. Bag, Asst. Prof. in Zoology
			04	Dr. Ranjeeta Oram, Asst. Prof. in History
		05	Sri Surat Giri, Asst. Prof. in English	
69	Language Lab			
	OIC			Sri Pradeep Xess, Asst. Prof. in English
70	Performance & Progression Tracking Cell			
	Members		01	Dr. Deepak Kumar Singh, Asst. Prof. in Zoology
			02	Sri C.P. Ranjan, Asst. Prof. in Political Science
			03	Sri Ajay Kumar Behera, Asst. Prof. in Mathematics
			04	Dr. Subhajyoti Mohapatra, Asst. Prof. in Physics
71	Bio-Metric Attendance			
	OIC			Mrs. Rameswari Bhoi, Asst. Prof. in Political Science
72	Abstract of Attendance			
	OIC			Dr. Sonia, Asst. Prof. in Computer Science
	Members			Dr. Ranjana Rani Das, Asst. Prof. in Physics
73	MO SARKAR			
	Nodal Officer			Associate Administrative Bursar
74	Planning Board (UGC)			
	Chairperson			Principal, GACR
	Members		01	Administrative Bursar
			02	Academic Bursar
			03	Members of Advisory Board
			04	HODs/ Dept. OICs (Odia, Eng, Phi, Psy, Pol. Sc, Eco, Hit, Edu, Soc, Bot, Chem, Comp. SC, Comm, Math, Stat, Zool)
		05	Controller of Examinations	
75	E-Governance			
	Co-ordinator			Dr. Abeg Kumar Jaiswal, Asst. Prof. in Computer Science
	Member			Dr. Ranjana Rani Das, Asst. Prof. in Physics
			Dr. Niranjan Sahu, Asst. Prof. in Physics	

Bk 5

76	Implementation of Development Programme	01	All Bursars	
		02	All HODs & OICs	
		03	Superintendent of All the hostels	
77	Student Information Cell	Members	01	Controller of the Examinations
			02	All the Bursars
			03	Mrs. M.E.K. Nag, Asst. Prof. in Economics
			04	Mrs. R.R. Paul, Asst. Prof. in Philosophy
			05	Mrs. Mamata Baxla, Asst. Prof. in Zoology
			06	Ms. Usharani Sethi, Asst. Prof. in Commerce
			07	Sri Saniram Kerketta, Junior Lecturer in Sociology
78	Squad Members (Morning Shift)	01	Dr. (Mrs.) Sasmitha Samal, Asst. Prof. in Chemistry	
		02	Mrs. M.E.K. Nag, Asst. Prof. in Economics	
		03	Mrs. R.R. Paul, Asst. Prof. in Philosophy	
		04	Ms. Usharani Sethi, Asst. Prof. in Commerce	
		05	Dr. Abeg Kumar Jaiswal, Asst. Prof. in Computer Science	
		06	Dr. S.S. Mishra, Asst. Prof. in Chemistry	
		07	Sri Sameer Saurava Prusty, Asst. Prof. in Zoology	
		08	Sri Mayadhar Barik, Asst. Prof. in Commerce	
79	Squad Members (Day Shift)	01	Sri P.K. Sethy, Asst. Prof. in Statistics	
		02	Mrs. L. M. Barla, Asst. Prof. in Education	
		03	Mrs. Basanti Kujur, Asst. Prof. in History	
		04	Sri A.K. Patel, Asst. Prof. Mathematics	
		05	Dr. (Mrs.) Lichita Patro, Asst. Prof. in Botany	
		06	Dr. P.K. Swain, Asst. Prof. in Chemistry	
		07	Dr. Satyabrata Satapathy, Asst. Prof. in Physics	
		08	Dr. Ranjana Rani Das, Asst. Prof. in Physics	
80	Go Green Club	Co-ordinator	Dr. (Mrs.) Lichita Patro, Asst. Prof. in Botany	
		Members	01	Dr. P.K. Swain, Asst. Prof. in Chemistry
			02	Dr. Satyabrata Satapathy, Asst. Prof. in Physics
			03	Mrs. L.P. Minz, Junior Lecturer in Botany
			04	Mrs. Gladys Beck, Junior Lecturer in Economics
			05	Mrs. Anita Jain, Junior Lecturer in English
81	Internal Compliance Committee	Chairman	Principal	
		Members	01	Mrs. M.E.K. Nag, Asst. Prof. in Economics (Presiding Officer)
			02	Dr. (Mrs.) Lichita Patro, Asst. Prof. in Botany
			03	Mrs. Namita Swain, Junior Lecturer in Hindi
			04	Mrs. Jema Pushpa Kindo, Section Officer
			05	Ms. Mamata Lakra, Asst. Librarian
NGO Member	Mrs. Litanjali Pati			
82	Anti Discrimination Cell	Co-ordinator	Mrs. Manisha Nayak, Asst. Prof. in Botany	
		Members	01	Ms. Santosini Patra, Asst. Prof. in Physics
			02	Sri Tarani Meher, Asst. Prof. in Mathematics
			03	Mrs. Ranjita Badaik, Junior Lecturer in Political Science
			04	Sri A.K. Hota, Junior Lecturer in Economics
83	NDA-National Academic Depository & OTG, Academic Bank of Credit	Nodal Officer	Dr. Abeg Kumar Jaiswal, Asst. Prof. in Computer Science	
		Members	01	Dr. Ranjana Rani Das, Asst. Prof. in Physics
			02	Sri J.K. Samantaray, Faculty in Computer Science

BKS

84	Social Service Guild & Students Aid Fund		
	Co-ordinator	Mrs. M.E.K. Nag, Asst. Prof. in Economics	
	Associate Co-ordinator	01 Mrs. Rameswari Bhoi, Asst. Prof. in Political Science	
		02 Dr. Satyabrata Satapathy, Asst. Prof. in Physics	
03 Mrs. R. R. Paul, Asst. Prof. in Philosophy			
85	KHUSHI Scheme		
	Nodal Officer	Dr. Smruti Snigdha Mishra, Asst. Prof. in Chemistry	
	Member	01 Ms. Santosini Patra, Asst. Prof. in Physics	
02 Mrs. Binita Tirkey, Asst. Prof. in Chemistry			
86	Authorized to signature in CLC & other documents		
			01 Administrative Bursar
			02 Asso. Administrative Bursar
			03 Academic Bursar
			04 Accounts Bursar
			05 Establishment Officer
06 Deputy Controller of Examinations			
87	Social Media		
	Nodal Officer	Dr. Abeg Kumar Jaiswal, Asst. Prof. in Computer Science	
	Members	Sri Dhireen Kumar Mahanta, Asst. Prof. in Commerce	
Sri A.K. Hota, Junior Lecturer in Economics			
88	Faculty Exchange Programme & Students Exchange Programme		
	Co-ordinator	IQAC Coordinator	
	Members	01 Dr. Abeg Kumar Jaiswal, Asst. Prof. in Computer Science	
		02 Mrs. Rameswari Bhoi, Asst. Prof. in Political Science	
		03 Sri Dhireen Kumar Mahanta, Asst. Prof. in Commerce	
		04 Dr. (Mrs.) S.S. Mishra, Asst. Prof. in Chemistry	
		05 Dr. P.K. Swain, Asst. Prof. in Chemistry	
06 Dr. Subhajyoti Mohapatra, Asst. Prof. in Physics			
89	Green Audit		
	Chairperson	Principal	
	Co-ordinator	Mrs. Rameswari Bhoi, Asst. Prof. in Political Science	
	Members	01 Mrs. Gladys Beck, Junior Lecturer in Economics	
02 Dr. P.D. Mohanty, Faculty in Computer Science			
90	Energy Audit		
	Chairperson	Principal	
	Co-ordinator	Dr. (Mrs.) Lichita Patro, Asst. Prof. in Botany	
	Members	01 Sri M.M. Barik, Asst. Prof. in Chemistry	
02 Mrs. Anita Jain, Junior Lecturer in English			
91	Environment Audit		
	Chairperson	Principal	
	Co-ordinator	Dr. P.K. Swain, Asst. Prof. in Chemistry	
	Members	01 Mrs. Manisha Nayak, Asst. Prof. in Botany	
02 Dr. Pankajini Behera, Asst. Prof. in Philosophy			
92	Seminar, Webinar & Symposium		
	Co-ordinator	Dr. (Mrs.) Sasmita Samal, Asst. Prof. in Chemistry	
	Member	01 Dr. (Mrs.) Lichita Patro, Asst. Prof. in Botany	
		02 Mrs. M.E.K. Nag, Asst. Prof. in Economics	
		03 Dr. P.K. Maharana, Junior Lecturer in Odia	
		04 Dr. P.D. Mohanty, Faculty in Computer Science	
	Extramural Lecturer	01 Mrs. L. M. Barla, Asst. Prof. in Education	
		02 Mr. S.S. Prusty, Co-ordinator MO College	
		03 Dr. (Mrs.) Lichita Patro, Asst. Prof. in Botany	
		04 Mrs. L. P. Minz, Junior Lecturer in Botany	



93	Prof. in Charge of Staff Common Room				
	OIC	01	Sri S.S. Prusty, Asst. Prof. in Zoology		
		02	Sri A.K. Hota, Junior Lecturer in Economics		
94	Students Welfare Committee		01	Principal, Chairman	
			02	All the Bursars	
			03	Warden of all the Hostels	
			04	Controller of the Examinations	
			05	IQAC, Coordinator	
95	Engagement of daily wagers Committee		01	Administrative Bursars	
			02	Accounts Bursars	
			03	Academic Bursars	
			04	Establishment OIC	
			05	Controller of Examinations	
			06	Sri M.M. Barik, Asst. Prof. in Chemistry	
96	Parents Teacher Association				
	OIC		IQAC, Coordinator		
	Members		All HODs		
97	Railway & Bus Concession				
			OIC	01	Dr. P.K. Swain, Asst. Prof. in Chemistry
				02	Ms. Usharani Sethi, Asst. Prof. in Commerce
				03	Dr. Biswanath Parija, Asst. Prof. in Physics
98	Health Care Unit & First Aid Cell				
			OIC	01	Mrs. Rameswari Bhoi, Asst. Prof. in Political Science
				02	Sri Ashok Kumar Minz, Asst. Prof. in Physics
				03	Dr. Rudra Narayan Padhan, Asst. Prof. in Mathematics
				04	Sri Astwik Barik, Faculty in Computer Science
99	Personality Development Cell				
			OIC	01	Sri C.P. Ranjan, Asst. Prof. in Political Science
				02	Sri Sameer Saurava Prusty, Asst. Prof. in Zoology
				03	Mrs. Manisha Nayak, Asst. Prof. in Botany
				04	Sri Surat Giri, Asst. Prof. in English
100	Students Insurance				
			OIC	01	Administrative Bursar (HSS, UG & PG)
				02	Academic Bursar (HSS, UG & PG)
101	IGNOU				
	Coordinator		Sri C.P. Ranjan, Asst. Prof. in Political Science		
	Asst. Coordinator	01	Sri A.K. Behera, Asst. Prof. in Mathematics		
		02	Sri Pradeep Xess, Asst. Prof. in English		
102	OSOU				
	Coordinator		Dr. Deepak Kumar Singh, Asst. Prof. in Zoology		

This order supersedes all previous order relating to Extracurricular and Co-curricular activities 2023-24.


Principal

Memo. No. 3451 / GACR, Dt. 09/10/2023

Copy to person concerned through Emp. Asso. WhatsApp Group/ Staff Common Room Guard file/
Head Clerk/ Principal's file for information and necessary action.


Principal



OFFICE OF THE PRINCIPAL
GOVERNMENT AUTONOMOUS COLLEGE, ROURKELA-769004
Email- principalgacr@gmail.com Phone No. 0661-3502418

No. 3372 /GACR

Dt. 03.10.24

NOTICE

By WhatsApp/website.

As per the revised advisory issued by UGC it is mandatory for all students of UG & P.G. to fill up the Anti-Ragging undertaking **Online** in the following link latest by 08.10.2024 and to submit the printout copy to their respective Department.

Link for students: https://antiragging.in/affidavit_registration_disclaimer.html

Further, all faculties are requested to ensure the filling up online undertaking as per the revised Anti-Ragging of UGC guideline.

The revised procedure of Anti-Ragging Undertaking Compliance submission is attached herewith for reference of the faculties.

Principal
Govt.Auto.College,Rourkela

Memo No. 3373 //GACR.

Date. 07.10.24

Copy to Notice Board/ Girls Common Room/ College website/ All HODs& faculties through Emp. Asso WhatsApp Group/Section Officer/ Principal's file for information and necessary action.

Principal

Govt.Auto.College,Rourkela

Memo No. 3374 //GACR

Date. 03.10.24

Copy to OIC Anti-Ragging Cell /Administrative Bursar/Academic Bursar for information and necessary action.

Principal

Govt.Auto.College,Rourkela



ज्ञान-विज्ञान विमुक्तये

डॉ. तेजस प्रद्युम्न जोशी

संयुक्त सचिव

Dr. Tejas Pradyuman Joshi
Joint Secretary



सत्यमेव जयते



भारत 2023 INDIA

विश्वविद्यालय अनुदान आयोग
University Grants Commission

(शिक्षा मंत्रालय, भारत सरकार)
(Ministry of Education, Govt. of India)

D.O. F. No. 1-15/2009(ARC)PT.III

12th June, 2023

To,

The Vice Chancellor of all University
The Principal of all Colleges

Subject: Regarding revised procedure of Anti Ragging Undertaking & Compliance submission.

Sir/Madam,

As part of UGC's initiative towards reduction of compliance burden of its stakeholders, UGC has revised the procedure for students to file online Anti Ragging undertaking. Now the procedure is completely online and student is not required to submit any hard/printed affidavit in institute.

This procedure has been changed with the view to conserve paper, to protect our environment and to reduce compliance burden of our stakeholders.

It has been observed that some prominent institutions are still following the previous exercise. You are therefore requested to adopt the revised procedure and not to receive any hard/ printed affidavit by students.

Anti-Ragging Undertaking must be filled by the students online on <http://www.antiragging.in> only. Universities/Colleges will not accept Anti Ragging Undertaking by students in Hard/Printed copy/Affidavits. (Please note that the student is not required to print & sign it as it used to be in the earlier case).

Further the compliance submission is not upto the mark by the institutions, therefore you are also requested to submit compliance on the following link:

https://www.antiragging.in/compliance_desclaimer.html

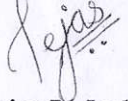
Soft copy of the Anti-Ragging Posters are also enclosed with a request to display on the prominent places in your campus areas like Admission Centre, Departments, Library, Canteen, Hostel, and Common facilities etc.

For any query in this matter, you may contact National Anti-Ragging Helpline 1800-180-5522 or email us at helpline@antiragging.in

With regards,

TEJAS
PRADYUM
AN JOSHI
Date:
2023.06.1
2 17:55:24
+05'30'

Yours faithfully,


(Tejas P. Joshi)

वसुधैव कुटुम्बकम्
ONE EARTH - ONE FAMILY - ONE FUTURE

नेट ब्यूरो, दिल्ली विश्वविद्यालय का साउथ कैंपस, बेनिटो जुआरेज मार्ग, नई दिल्ली – 110021.
NET Bureau, South Campus of Delhi University, Benito Jhuarez Marg, New Delhi – 110021.
Ph. No.: 011-24115424 Email: tejas.ugc@gov.in ; tejas2709@gmail.com

Undertaking Registration form for Colleges

Fields marked with * are Mandatory.

Student's Details

First Name *

Middle Name (optional)

Surname / Last Name *

Mobile Number (+91)*

Email*

Gender *

City*

State*

Select Nationality*

Parent / Guardian Details

Parent / Guardian City*

Parent/Guardian City

Parent / Guardian State*

Select State

Parent / Guardian address*

Drag from the bottom right
corner to expand

College and Course Details

State in which college is based*

Select State

College name (Select College state first)*

Select College first and then fill the following as per the College details

College Director's Name *

Dr

Director Name

College Phone Number (+91)*

College Phone Number

College Landline Number
(Optional)

College Landline Number

Details of the course
(UG/PG/Diploma)*

Select

Name of the Course *

Name of the Course

Number of students in your class

Number of students in your class

Current year of study*

Nearest Police Station to your college*

UGC Regulations

- I confirm that I have read UGC's regulations on Ragging.(To read, click on the link [ABSTRACT OF UGC REGULATIONS ON RAGGING](#))
- I confirm that I have read the Judgment of the Hon. Supreme Court on prevention of Ragging.(To read, click on the link [SUMMARY OF THE JUDGMENT OF THE HON. SUPREME COURT](#))
- I promise that I will not indulge in Ragging or any form of violent behaviour. Neither will I tolerate being ragged or subjected to violence.
- I understand that if I am accused of Ragging, the responsibility is on me to prove that I am not guilty.
- I will not remain a spectator to acts of Ragging. I will report the matter immediately to my Principal/Director and/or to the Anti-Ragging Helpline at 1800 180 5522 or email to helpline@antiragging.in

Confidential Survey

were you ever ragged ? *

NO

YES

Did you ever rag anybody ? *

No

Yes

What is the phone number of National Anti-
Ragging Helpline *

Does ragging happen in your college ? *

No

Mild

Severe

WARNING: Please recheck your details (specially email addresses and mobile number) before submitting the form

I have rechecked the form and confirm that all the details are correct.

Submit Form

Useful links

- > [University Grants Commission \(UGC\)](#)
- > [Monitoring Agency, Centre for Youth \(C4Y\)](#)
- > [Ministry of Education \(MoE\)](#)

Sitemap

- > [Home](#)
- > [Fill Undertaking](#)
- > [Fill Compliance](#)

Contacts

University Grants Commission (UGC)

Anti Ragging Cell
6, Benito Juarez Marg
South Campus, South Moti Bagh
New Delhi - 110021

- > University/ Standalone Institution/ College Login
- > Admin Login
- > NRMC

- > Frequently Asked Questions
- > Information Packs
- > Videos on Ragging

Monitoring Agency

Centre for Youth (C4Y)

New Delhi - 110068

Phone No -: 91-11416 19005

Email -: antiragging@c4yindia.org

This website is designed and maintained by the Monitoring Agency, Centre for Youth (C4Y)





ସରକାରୀ ସ୍ୱୟଂଶାସିତ ମହାବିଦ୍ୟାଳୟ, ରାଉରକେଲା
 ପୋ. ଅ.- ପାନପୋଷ, ଜି- ସୁନ୍ଦରଗଡ଼, ଓଡ଼ିଶା - ୭୬୯୦୦୪, ଦୂରକାର- ୦୬୭୧-୩୫୦୨୪୧୮
GOVERNMENT AUTONOMOUS COLLEGE, ROURKELA
 AT/PO- PANPOSH, DIST- SUNDARGARH, ODISHA - 769004, PHONE NO. 0661-3502418
 Email - principalgacr@gmail.com Website - www.gacrkl.ac.in

Annexure-IV

Members of Anti Ragging Cell

	Name & Designation	Position	Mob. No.	Email Id	Signature
1	SRI PRASHANT KUMAR SETHY, ASST. PROF. IN STATISTICS	Chairman & Administrative Bursar (GACR)	7008177891	prashantgacr@gmail.com	P. K. Sethy
2	SRI MAYADHAR BARIK, ASST. PROF. IN COMMERCE	Asso. Administrative Bursar (GACR) & Warden of all Hostels	7978588543	barik.mayadhar2@gmail.com	Mayadhar Barik 28/10/24
3	SMT. MANISHA NAYAK, ASST. PROF. IN BOTANY	Administrative Bursar (GHSSR)	9437117149	manisha.mpc81@gmail.com	Manisha Nayak 28/10/24
4	DR. DEEPAK KUMAR SINGH, ASST. PROF. IN ZOOLOGY	Academic Bursar (GACR)	9437697473	singhadk@gmail.com	Deepak Kumar Singh 28/10/24
5	MS. RAJ LAXMI BARIK, ASST. PROF.	Accounts Bursar (GHSSR)	9178557733	barikrubi@gmail.com	Raj Laxmi Barik 28.10.2024
6	SRI AJAYA KUMAR BEHERA, ASST. PROF. IN MATHEMATICS	Superintendent of Boys Hostel - I	9438471450	amath_420.com@rediffmail.com	Ajaya K. Behera
7	SRI SUBNATH SA, ASST. PROF. IN ODIA	Asst. Superintendent of Boys Hostel - I	9938333892	subnathsarkl@gmail.com	Subnath Sa
8	SRI SANIRAM KERKETTA, JR. LECT. IN SOCIOLOGY	Superintendent of Boys Hostel - II	9348541593	sani.kerketta@gmail.com	Saniram Kerketta 28/10/24
9	MRS. CHONHATI TIRKEY, LECT. IN EDUCATION	Superintendent of Girls Hostel - I	9348159202	chonhati.tirkey@gmail.com	Chonhati Tirkey
10	SRI ABHASH KUMAR HOTA, JR. LECT. IN ECONOMICS	Academic Bursar & Asst. Superintendent of Girls Hostel - I	7978551552	abhash1@gmail.com	Abhash Kumar Hota
11	MRS. MAMATA BAXLA, ASST. PROF. IN ZOOLOGY	Superintendent of Girls Hostel - II	9778728583	mmmu_mixxy@rediffmail.com	Mamata Baxla 28.10.2024
12	MRS. LILY PREMA MINZ, LECT. IN BOTANY	Asst. Superintendent of Girls Hostel - II	9937499025	lilypremaobotany@gmail.com	Lily Prema Minz 28/10/24
13	SMT. RAMESHWARI BHOI, ASST. PROF. IN POL.SC	Superintendent of Girls Hostel - III	9940569449	mama.bhoi91@gmail.com	
14	SMT. ANITA JAIN, JR. LECT. IN ENGLISH	Asst. Superintendent of Girls Hostel - III	9861888620	oesanitajain@gmail.com	Anita Jain 28/10/24

P. K. Sethy

GOVERNMENT AUTONOMOUS COLLEGE, ROURKELA
Minutes of Anti Ragging Cell meeting held on 28.10.2024

A meeting of Anti Ragging Cell was held on 28.10.2024 at 3:30 P.M in the Principal's chamber under the Chairmanship of Sri P.K. Sethy, Asst. Prof. of Stat. and Administrative Bursar regarding Ragging complaint No. OD_0149

The matters were discussed and unanimously resolved the following.

1. The Committee failed to reach in final decision and decided to forward the above-mentioned ragging case to the Police Station, Raghunathpali, Rourkela for investigation and necessary action in this regard due to the below mentioned reasons.

- Tushar Kanta Tandî, Roll No. 22ENG-005, S/o Amin Tandî, Qrs. No. G/121, Sector-19, Rourkela-769005 (the victim of the Case) filed a complaint to Anti Ragging Helpline, UGC on 04.09.2024. When he was called for counselling, he did not appear. It was almost after 45 days of the complaint he submitted an application for withdrawal of the complaint mentioning the incident was a misunderstanding.
- Another victim named Poojarani Sahu, Roll No. 23PENG-022, Qrs No. H/194, Sector-06, Rourkela-769002 complained of violation of Fundamental Rights under Article-21 in her complaint to Anti Ragging Helpline, UGC on 12.09.2024. In the same complain she also mentioned that the Head of the Institution is a regular violator & manipulator of laid guidelines of the constitution and is unsafe for victims. Hence, the matter needs to be investigated by an outside agency for reasonable outcome. She also complained that the Anti Ragging Cell of this college called the victim Tushar Kanta Tandî not for counselling but for ragging.

Again on 26.10.2024, Poojarani Sahu gave a letter through email to provide the status report of the complaint on violation of her fundamental rights under Article-21 which needs legal competency.

- The following 04(four) accused gave in writing on 12.09.2024 that the complaint filed against them is baseless and false and that they are innocent.
 - Sanjana Day, Roll No. 22ENG-029, D/o Sanjay Kumar Dey, back side of Saraswati Sishu Vidya Mandir, Kuarmunda, Dist: Sundargarh-770039.
 - Swayamsidha Mohanty, Roll No.22ENG-041, D/o Subrat Mohanty, At: TT/15, Civil Township, Rourkela-769004.
 - Kapil Kumar Jit, Roll No.22ENG-030, S/o Dologobinda Jit, At: Indrapur, Raiboga, Dist: Sundargarh-770033.
 - Karan Safi, Roll No. 22ENG-037, S/o Sanjay Safi, At: Kansabahal, Rajgangpur, Sundargarh-770034

They also explained before the cell in the meeting dated 13.09.2024 that they did not force the victim (Tushar Kanta Tandî) to record a call made by him to a Senior Girl Student and also not insisted him to play the recorded call before them.

Members Present:

- Raj Laxmi Borthu
- Sushanta Das
- Ajaya Kumar Borthu
- L. K. Prerna Das
- Ent. Manisha Nayak
- Manali Borthu
- Ramesh Chandra Borthu

- Chandani Tikari
- Ashwini Kumar Das
- Mamunaram Kerkela
- Deepak Kumar Singh
- Shubhagat Mohapatra
- Manoj Kumar Barik

P. K. Sethy
Chairman

GOVERNMENT AUTONOMOUS COLLEGE, ROURKELA

Minutes of Anti Ragging Cell meeting held on 03.10.2024

A meeting of Anti Ragging Cell was held on 03.10.2024 at 4:00 P.M under the Chairmanship of the Principal, Dr. B. K. Behera. in the Principal's chamber regarding Ragging complaint No. OD_0149 received from UGC Net Bureau. The matters were discussed and unanimously resolved the following.

1. Accused students Sanjana Dey, Roll No.22ENG029, Karan Safi, Roll No.22ENG037, Swayamsidha Mohanty, Roll No.22ENG041, Kapil Kumar Jit, Roll No.22ENG030 and their parents will appear before the committee on 09.10.2024 at 10:30 A.M. The information should be conveyed to the parents of above mentioned accused students through letter and telephonic call.

2. To issue letters to HOD, all regular faculty members and Ms. Sasmita Swain Guest Faculty, P.G. Department of English to appear before the Committee on 09.10.2024 at 10:30 A.M.

Members Present

1. Prashant Kumar Sethy
2. Mayadhar Banik
3-10-24
3. Anil Singh
3/10/24
4. Chonhali Singh
5. Sasmita Swain
6. Subin (Deepak K. Singh)
3-10-24
7. Anshu Singh
3/10/24
8. Ajay Kumar Bhanu
9. Manjram Kerketta
10. Menisha Nayak
3/10/24
11. Lily Prema Uth
3/10/24
12. Anshu Singh
2/10/24
13. Ranushwari Shoc
3/10/24
14. Mimali Bhandari
03-10-2024


Chairman 03.10.24

GOVERNMENT AUTONOMOUS COLLEGE, ROURKELA

Minutes of Anti Ragging Cell meeting held on 13.09.2024.

A meeting of Anti Ragging Cell was held on 13.09.2024 at 3:00 P.M under the Chairmanship of the Principal, Govt. Auto. College, Rourkela, Dr. B. K. Behera. in the Principal's chamber regarding complaint of ragging received from UGC Net Bureau. The matters were discussed and unanimously resolved the following.

Regarding Ragging complaint No. OD_0149:

1. Sanjana Dey, Roll No. 22ENG029, Karan Safi, Roll No. 22ENG037, Swayamsidha Mohanty, Roll No. 22ENG041, Kapil Kumar Jit, Roll No. 22ENG030 appeared before the Cell and explained the facts of allegation made against them.

They also explained that they did not force the victim who is their batchmate to record a call made by him to a senior girl student and also not insisted him to play the recorded call before them.

Accused Karan Safi submitted a call record of conversation between him and the victim Tushar Kanti Tandy in which Sri Tandy threatened.

Further Karan Safi submitted a screen short of letter issued by Poojarani Sahu, Seminar Secretary, PG Dept. of English regarding collection of onetime fees of Rs. 1000/- (one thousand only) for every event from UG & PG Students.

All the above mentioned accused submitted a clarification of complaint of ragging made against them addressed to HoD English.

A letter was issued to the victim to appear before the Anti Ragging Cell for counselling, but because of his health issues and unsafe feeling, he expressed his inability through email to appear physically.

2. In this regard the cell wants to listen the facts from the victim to take final decision. So, the victim shall be called upon to appear before the Anti Ragging Cell. A letter in this regard will be issued to the victim to intimate a date of his appearance as per his convenience from a window of 07 days.

3. The Anti Ragging Cell found that another victim Poojarani Sahu submitted a complaint of ragging along with a copy of complaint regarding physical abuse to Anti Ragging Help Line, UGC Net Bureau on 12.09.2024.

Further, the cell received through email from UGC Net Bureau the copy of both the complaint of ragging and physical abused submitted by Poojarani Sahu to UGC, Net Bureau.

Hence, the cell decided to forward the copy of complaint of physical abused of Poojarani Sahu to Internal Compliance Committee of this college for necessary action at the earliest.

4. Anti Ragging Cell issued a letter to HoD, English on 04.09.2024 for detail investigation regarding the complaint of ragging received from UGC Net Bureau vide Complaint No. OD_0149. HoD English submitted the investigation report to the Chairman, Anti Ragging Cell on 11.09.2024. From the report the cell realised that the report contains only an allegation against the authority and no fact regarding the matter.

Hence, the cell decided to investigate the matter again to reach on final decision.

Members Present:

P. K. Sathy

Memali Bork

Rameshwar Bhoi

Arun Kumar H. S.

Ajay Kumar Behera

S. K. S. S.

L. P. Mohan

Anita Saini

Pradyuman
Kerukella

Mayadhar Bork

Subash

Chunhali Wary

T. K. S.
13.09.24
Chairman



OFFICE OF THE PRINCIPAL
GOVERNMENT AUTONOMOUS COLLEGE, ROURKELA.769004
Email. principalgacr@gmail.com Phone No. 0661.3502418

No. 4007 /GACR

Dt. 27 /11/2024

From

The Principal
Govt. Autonomous College, Rourkela.

To

The Director
Dept. of Higher Education
Campus-II, HoD Building
Govt. of Odisha, Bhubaneswar.

Sub: - Internal Complaint Committee at HEIs level for Sexual Harassment of Women at workplace Act, 2013 regarding.

Ref: - Letter No. HE-MISC-001-2024/ 47480/HE, Dt. 26.11.2024 of Dept. of Higher Education, Odisha.

Sir,

With reference to the letter on the subject cited above I furnish herewith the details of Internal Compliant Committee (ICC) constituted in Government Autonomous College, Rourkela.

Internal Compliant Committee (ICC)

1. Presiding Officer - Mrs. B. Kujur, Asst. Prof. in Hist.
2. Members - Sri M. Barik, Asst. Prof. in Comm
Dr. (Smt.) S.S. Mishra, Asst. Prof. in Chem
Smt. S. Nath, LASK in Psy
Sri M.K. Majhi, Jr. Asst.
3. Outside Member - Ms. Arati Choudhury, Social Worker

This for your kind information.

Yours faithfully,

Principal
Govt. Autonomous College, Rourkela

Memo. No. 4008 /GACR Dt. 27 /11/2024

Copy forwarded to the OSD to the Commission-cum-Secretary, Higher Education Department for kind information of the Commission-cum-Secretary.

Principal
Govt. Autonomous College, Rourkela

Memo. No. 4009 /GACR Dt. 27 /11/2024

Copy forwarded to the Regional Director of Education, Sambalpur for kind information.

Internal Compliant Committee (ICC)
GOVERNMENT AUTONOMOUS COLLEGE, ROURKELA-769004

- A. Date of Constitution - 09.10.2023
- B. Members:
1. Presiding Officer - Mrs. B. Kujur, Asst. Prof. in Hist.
 2. Members - Sri M. Barik, Asst. Prof. in Comm
Dr. (Smt.) S.S. Mishra, Asst. Prof. in Chem
Smt. S. Nath, LASK in Psy
Sri M.K. Majhi, Jr. Asst.
 3. Outside Member - Ms. Arati Choudhury, Social Worker
- C. No. of Meeting held with date: 8 Nos.
(02.02.2024, 22.07.2024, 05.08.2024, 31.08.2024,
17.09.2024, 03.10.2024, 29.10.2024, 10.12.2024)
- D. No. of complaints received: 4 Nos.
- E. Action Taken: All cases resolved


Encl:- Letter NO- 4007/GAR Dt- 27.11.2024

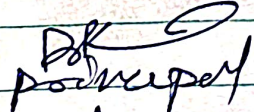
Basanti Kujur
03.11.2024
Presiding Officer, ICC
Presiding Officer
Internal Complaints Committee
Govt. Autonomous College
Rourkela

Minutes of the meeting held on 25.10.20

A meeting of anti-ragging committee ~~was~~ held on 25.10.20 at 2.30 pm in the principal's chamber & the following resolutions were made:

- 1) Newly admitted students of UG PG students of session 2021-22 have to submit an undertaking that they are not to get involved in any kind of ragging or anti-social works during the period of study in this college.
- 2) Parents / Guardians / Local Guardians also have to submit a undertaking that they keep an eye on their spouse that they are not involved in any kind of ragging or anti social works.
- 3) The names of the members & their phone numbers ^{of the anti-ragging cell} to be provided in the college website ¹ and different location of the college.
- 4) The sensitization of the Anti-ragging programme among the students through the documentary prepared by the UGC, department wise.

members



Principal
Govt. Arts College, PK

Notice.

Dt. 22.10.2020

A meeting of Anti-ragging Committee will be held on ~~Sept~~ 25.10.2020 at 2.30 pm in the Principals Chamber to discuss various matters on anti-ragging.


BK J
Principal

Govt. Arts College, P.O.

Notice

Dt. 23.9.20.

A meeting of Anti-Ragging Committee will be held in principal chamber on 23.9.20 at 1.30 pm for discussion of various matters.


Principal

Govt. Arts College PU

Minutes of the meeting.

A meeting of the anti-ragging Committee was held on 23.9.20 at 1.30pm chaired by Dr. B. K. Behra Principal, to discuss implement the following points.

- 1) To make aware among the students of the departmental. ~~wise~~ awareness about the anti-ragging should be made department wise.
- 2) Department to organize a seminar on "Ragging and its ill effects" for the student and as well as eve-teasing.

BK B
Principal
Govt. Auto. College, BK



OFFICE OF THE PRINCIPAL
GOVERNMENT AUTONOMOUS COLLEGE, ROURKELA

No. :2264...../GACR

Date : ..10/08/2021.....


NOTICE

In order to stop any form of ragging an Antiragging Committee & Antiragging Squad is hereby formed with following members for the session 2021-2022.

(1) Head of the Institution/College	Dr. Bijaya Kumar Behera
(2) Representative of Police Administration	Inspector-in-Charge, Raghunathpalli.
(3) Representative of Local Media	Rourkela Bureau Chief, OTV
(4) Representative of Faculty members (4 in numbers)	Dr. Abeg Kumar Jaiswal Dr. Lichita Patro Sri Surat Giri Mrs. Rameshwari Bhoi
(5) Representative of Parents	Simanchal Mohapatra
(6) Representative of Students	Shreya Sharma
(7) Representative of Non-teaching	Sri Mohit Majhi

Antiragging Squad :

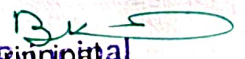
1. Principal	Dr. Bijaya Kumar Behera
2. Academic Bursar	Dr. Deepak Kumar Singh
3. Examination Controller	Mrs. Basanti Kujur
4. IQAC Coordinator	Sri C. P. Ranjan
5. Superintendent of all the Boys Hostel and Girls Hostels	Sri Ajaya Kumar Behera Sri Pradeep Xess Mrs. Chunoti Tirkey Mrs. Mamta Baxla Sri Saniram Krketta


Principal
Govt. (Autonomous) College
Rourkela

Memo No. :2265.....

Date : ..10/08/2021.....

Copy forwarded to person concerned / College website / Staff common Room guard file / Principa's file for information & necessary action.


Principal
Govt. (Autonomous) College
Rourkela



OFFICE OF THE PRINCIPAL
GOVERNMENT AUTONOMOUS COLLEGE, ROURKELA

No. :1905...../GACR

Date :04/08/2020.....


NOTICE

In order to stop any form of ragging an Antiragging Committee & Antiragging Squad is hereby formed with following members for the session 2020-2021.

(1) Head of the Institution/College	Dr. Bijaya Kumar Behera
(2) Representative of Police Administration	Inspector-in-Charge, Raghunathpalli.
(3) Representative of Local Media	Rourkela Bureau Chief, Kalinga TV
(4) Representative of Faculty members (4 in numbers)	Sri Sameer Sourav Prusty Dr. Sonia Dr. Prasanta Kumar Maharana Mrs. Anita Jain
(5) Representative of Parents	Simanchal Mohapatra
(6) Representative of Students	Anu Singh
(7) Representative of Non-teaching	Sri Avin Khadia

Antiragging Squad :

1. Principal	Dr. Bijaya Kumar Behera
2. Academic Bursar	Dr. Deepak Kumar Singh
3. Examination Controller	Mrs. Basanti Kujur
4. IQAC Coordinator	Sri C. P. Ranjan
5. Superintendent of all the Boys Hostel and Girls Hostels	Sri Abhash Kumar Hota Sri Pradeep Xess Mrs. Chunoti Tirkey Mrs. Mamta Baxla Sri Saniram Kerketta


Principal
Govt. (Auto) College
Rourkela

Memo No. :1906.....

Date :04/08/2020.....

Copy forwarded to person concerned / College website / Staff common Room guard file / Principa's file for information & necessary action.



OFFICE OF THE PRINCIPAL
GOVERNMENT AUTONOMOUS COLLEGE, ROURKELA

Anti Ragging Resolution

Anti Ragging Cell:-

In view of the directions of the Hon'ble Supreme Court and **UGC Regulations** there the Govt. Autonomous College, Rourkela has taken the following preventive measures to eliminate the scourge of ragging among our students and to provide them educational development, both physical and psychological.

- (1) Constitution of Anti Ragging Committee
- (2) Constitution of Anti Ragging Squad
- (3) Mentoring Cell
- (4) Affidavit by Students
- (5) Affidavit by Parents
- (6) Declaration of intent in the College Prospectus and website as per UGC guidelines
- (7) Meetings by Principal with various functionaries/agencies
- (8) Display of names and contact number of members of Anti Ragging committee and Anti Ragging Squad.
- (9) Video – show of Anti Ragging Documentary from UGC Website for all the students
- (10) Anti-Ragging Sensitization programmes
- (11) Guest Lecture on 'Eve-Teasing'

(1) Constitution of Antiragging Committee in the College :-

In order to ensure strict compliance and monitoring of Anti Ragging measures as laid down in UGC Regulation, college will nominate the following representatives-

- (1) Head of the Institution/College
- (2) Representative of Police Administration
- (3) Representative of Police Local Media
- (4) Representative of Faculty members (4 in numbers)
- (5) Representative of Parents
- (6) Representative of Students
- (7) Representative of Non-teaching

(2) Constitution of Antiragging Squad :-

1. Principal
2. Academic Bursar
3. Examination Controller
4. IQAC Coordinator
5. Superintendent of all the Boys Hostel and Girls Hostels

(3) Affidavit by Student

In order to ensure strict compliance and monitoring of anti-ragging measures and make students aware of the prohibition of ragging and the punishment. Prescribed, both under penal as well as under the UGC Regulations and also affirm to the effect that he/she has not been expelled and or debarred by any institution and further aver that he/she would not indulge, actively or passively, in the act or abet the act of ragging and if found guilty of ragging and/ or abetting ragging liable to be proceeded against under these regulation and / or under any penal Law or any other Law for the time being in force, college has obtained the affidavit from students while seeking admission to the college at every academic year.

(4) Affidavit by Parents :-

In order to achieve the objective & as laid down in the UGC Regulations for curbing the menace of ragging, college will obtain affidavit from parents/guardians of students also, duly signed by the concerned parents/ guardians of the applicant to the effect that he/she has read and understood the provisions of these regulations with same effect as laid down in the affidavit by students.

(5) Declaration of intent in the college prospectus:-


In view of drawing the attention of the prospective students for admission with regard to any Law concerning ragging and its consequences college has declared its intent in the prospectus of every academic year. While students registering their admission they are informed that ragging is totally prohibited in the college / institution, and /or abetting ragging, is liable to be punished –in accordance with these regulations as well as under the provisions of any penal Law for the time being in force.

(6) Meetings by Principal with various functionaries/ agencies :-

For curbing the menace of ragging, the principal of the college, will conduct meeting of various functionaries/agencies', such as Hostel Wardens, representatives of students, parents/ guardians, faculty, district administration including the police, to discuss the measures to be taken to prevent ragging in the college/ institution and steps, to be taken to identify those including or abetting ragging and punish them.

(9) Display of names and contact numbers of members of 'Anti-Ragging Committee and Anti Ragging Squad':-

The names and contact numbers of Members of the Anti Ragging Committee to be displayed at the college website which is conspicuous to all students.


Principal
Govt (Auto) College
Rourkela

(10) Video – show of Anti Ragging Documentary from UGC Website for all the students

As per the UGC instructions the video on the UGC website to be shown to all the students and wide publicity given.

(11) Guest Lecture on 'Anti Ragging Measures':-

A Guest Lecture to be organized department wise to sensitive the students against Anti-Ragging to refrain them from such activities and inform about Anti-Ragging Committee, Anti-Ragging squad.

(12) Guest Lecture on 'Eve-Teasing':-

Guest Lecture on Eve-Teasing will be organized to avoid such incidence from the campus and provide good atmosphere of the college.


Principal
Govt. (Auto) College
Rourkela
Govt. Autonomous College
Rourkela